

## FBK JANUARY COLLOQUIUM SCHEDULE

FACULTY OF LANGUAGES AND COMMUNICATION (FBK), UniSZA

19 - 28 JANUARY 2025

NO	TIME	CHAIR & SUPERVISOR	CANDIDATE	EXAMINER(S)	TITLE OF RESEARCH	SESSION (PROPOSAL DEFENCE/ PRE VIVA)	LEVEL OF STUDIES (PhD/ MA)	FORMAT (ONLINE / F2F/ HYBRID)
<b>19 JANUARY 2025 / SUNDAY</b>								
1.	3:00P.M - 4:00P.M	ASSOC. PROF. DR. RADZUWAN BIN AB. RASHID	ALMATARNEH ANAS HMOUD MOHAMMAD (SI3027)	DR. OMAR ALI AL-SMADI (USM)	THE INTERACTION OF ENGLISH LANGUAGES LEARNERS WITH CHATBOTS	PD	PhD	ONLINE
<b>21 JANUARY 2025 / TUESDAY</b>								
2.	10:00A.M - 11:30P.M	ASSOC. PROF. DR. SITI SALWA BINTI MOHD NOOR	KHARASHI NASIRUDEEN ABDUR RAZAQ (SI3058)	DR. MOHD FIRDAUS BIN YAHAYA  DR. MAJDAN BIN PAHARAL RADZI	بناء وحدة تعليمية في ضوء المدخل الكلية لتنمية مهارات فنون اللغة العربية والاتجاه نحوها لدى الدارسين الأجانب	PV	PhD	ONLINE

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<b>23 JANUARY 2025 / THURSDAY</b>								
3.	11:00A.M - 12:30P.M	DR. MOHD FAUZI BIN ABDUL HAMID	MUHAMMAD ALPARPARY (SI4504)	DR. MOHD HAZLI BIN YAH@ALIAS  DR. MAJDAN BIN PAHARAL RADZI	قفاس صعوفاف ففلم المنصوفاف للنافقفف بغير اللفة العربفة فف فامعة السلطان زفن الفاففن	PV	MA	ONLINE
<b>28 JANUARY 2025 / TUESDAY</b>								
4.	2:30P.M - 4:00P.M	DR. ZURINA BINTI KHAIRUDDIN	WAN NADIA ASILA TUN IBRAHIM (SL2608)	PROF. MADYA DR. MOHD NAZRI LATIFF AZMI  DR. AHMAD TAUFIK HIDAYAH ABDULLAH	DISCURSIVE CONSTRUCTION OF IDENTITY: EXPLORING MALAYSIAN STUDENTS INTERACTION IN HIGHER EDUCATION	PV	PhD	ONLINE

## IMPORTANT NOTES

### 1. Proposal Defence (1 hour)

- Student's presentation - 10 minutes
- Q & A with the examiner - 40 minutes
- Q&A from the audience (if any) - 5- 10 minutes

### 2. Pre Viva (1 hour and 30 minutes)

- Student's presentation - 15 minutes
- Q & A with the examiners - 1 hour 15 minutes

\*Candidates need to be ready 30 minutes before the presentation time.

\*The change of time is subject to the presentation sessions.

## **GUIDELINES FOR CONDUCTING COLLOQUIUM FACULTY OF LANGUAGES AND COMMUNICATION (FBK), UNISZA**

### **1. Mode of Colloquium**

FBK Postgraduate Committee (JKPS-FBK) offers three modes of colloquium as follows:

1. Physical
2. Online
3. Hybrid

### **2. Duration of the Colloquium Session**

The suggested duration of each session is:

1. 1 hour for Proposal Defence (PD)
2. 1 hour and 30 minutes for Pre Viva (PV)

### **3. Members of PD Examiners Committee**

The members of the Examiners Committee are:

1. Supervisor serves as the Chairperson
2. An examiner (Note: The examiner is the expert in the field, either from FBK, another faculty or other higher learning institutions).

### **4. Members of PV Examiners Committee**

The members of the Examiners Committee are:

1. Supervisor serves as the Chairperson
2. Two Examiners (Note: The examiners are the expert in the field from FBK, or another faculty or from other higher learning institutions).

### **5. Conducting The Colloquium**

#### **Before the Colloquium**

1. The Secretariat ensures that the venue, facilities, and all technical aspects are ready for the colloquium. This includes the readiness of the presentation and Q&A in online and hybrid modes.
2. If the session is conducted in online and hybrid modes, the Secretariat will disseminate the link to the colloquium to the Chairperson and the audience one day before the colloquium.



3. The Chairperson of each session is responsible for informing the candidate about the colloquium link.
4. The PD session is opened to all students and staff, while the PV session will be conducted among the PV Examiners Committee members **ONLY**.

### Opening the Colloquium

1. The Chairperson welcomes the audience and opens the session with Ummul Kitab.
2. The Chairperson introduces the Examiner(s), the candidate, and others before reading the title of the thesis.
3. If the session is conducted online/hybrid, the Secretariat records it for reference, and the Chairperson notifies all members beforehand.

### During the Colloquium

1. The Chairperson invites the candidate to commence the presentation (10 minutes for PD and 15 minutes for PV presentations).
2. The Chairperson acts as moderator, decision maker and time keeper to ensure the session runs smoothly.
3. After the presentation, the Chairperson invites all examiners to ask questions. The PD examiner is allocated 25 minutes, while the PV examiners are allocated 45 minutes for the Q&A. However, this time can be extended for a thorough examination of the thesis.
4. Within the allocated time, all examiners can take turns to ask questions and seek clarifications from the candidate regarding his/her work.
5. The Chairperson, cum the supervisor, remains silent during this session unless required to clarify issues raised by the examiners.

### 6. Closing the Colloquium

1. For PD, the Chairperson invites the audience to pose questions to the candidate. The allocated time for this session is 5 minutes.
2. The Chairperson summarises the Examiners' comments.
3. The Chairperson informs the Examiner(s) that the report (FBK-02) must be submitted within **THREE (3) weeks** after the colloquium date.
4. The Chairperson informs the candidate that the result will be emailed within **THREE (3) weeks** after the colloquium date.

5. For PV, the Chairperson informs the student to submit the Pre-Viva Corrections Form before proceeding with the Notice of Submission (NoS).

The Chairperson concludes the session with Tasbih Kafarah and Surah Al-As